

**INTERNATIONAL STUDENT  
ORIENTATION AGENDA  
Spring 2008  
Office of International Education**



**Dr. Uliana Gabara, Dean and Carole M. Weinstein Chair of International Education**  
**Ms. Michele Cox, Director of Study Abroad**  
**Ms. Krittika Onsanit, Director of International Student, Scholar & Internship Services**  
**Ms. Susan Jordan, Associate Director of Study Abroad**  
**Ms. Abby Ward, Project Coordinator**  
**Ms. Catherine Orr, Events & Publications Coordinator**  
**Ms. Amy Bergmann, Program Assistant**  
**Ms. Laurie Mackey, Administrative Assistant**  
**Ms. Jennifer Stevens, Administrative Assistant**

**International Student Orientation Spring 2008**  
**Office of International Education**  
**University of Richmond**

**Friday, January 11, 2008**

<b>TIME:</b>	<b>EVENT:</b>	<b>BUILDING/# on map:</b>
9:00 - 9:45 a.m.	<b>Orientation Registration</b> <i>*Please bring your passport, I-94 card, and I-20 or DS-2019 form.</i> <b>Welcome to UR</b> - Dr. Uliana Gabara, Dean of International Education	Tyler Haynes Commons /4 Room 308
10:00 - 11:00 a.m.	<b>FOR BUSINESS MAJORS – Meeting with Academic Advisor Dr. Cosse</b>	E C Robins Sch of Business/1 Room 201
11:00 a.m.- 12:00 p.m.	<b>Opportunities to Engage in American Society</b> – Dr. Douglas A. Hicks, Executive Director, Bonner Center for Civic Engagement; Joshua D. Dickerson, Interim Director of Events & Special Projects, Office of the Chaplaincy; Ms. Catherine Orr, Events & Publications Coordinator, Office of International Education	Tyler Haynes Commons /4 Room 308
12:00 - 1:00 p.m.	<b>LUNCH at Heilman Dining Center (Dhall)</b>	Heilman Dining Center/34
1:00 - 3:00 p.m.	<b>Staying Healthy – UR’s Health Center and You</b> Dr. Lynne Deane, University Health Center	Student Health Center/31 1 <sup>st</sup> Floor
3:00 – 4:00 p.m.	<b>Understanding the U.S. Educational System</b> Dr. Joe Essid, Director, Writing Center <b>University Registrar – Grading Scale, Policies, Privacy Act, Scheduling, Transcripts</b> Ms. Leah Nelson, Transfer Credit Evaluator & Ms. Joan Flournoy, Compliance Manager, Registrar’s Office	Tyler Haynes Commons /4 Room 308
4:00 – 5:00 p.m.	<b>Registrar’s Office</b> The Registrar’s Office is available to work with you on class schedules on an individual basis.	Sarah Brunet Hall/Building 18
5:30 - 6:30 p.m.	<b>Dinner</b>	Tyler Haynes Commons /4 Room 308
6:30 p.m.	<b>Van departs for shopping trip at KMart</b>	Parking lot in front of Tyler Haynes Commons building/ 4
8:00 p.m.	<b>Van departs KMart for campus</b>	

**Saturday, January 12, 2008**

<b>TIME:</b>	<b>EVENT:</b>	<b>BUILDING/# on map:</b>
9:30 - 10:00 a.m.	<b>Breakfast</b>	Tyler Haynes Commons /4 Room 308
10:00 - 11:00 a.m.	<b>Campus Police – Safety in the U.S. and at U of R</b> Officer Kenneth Adcock, University Police	Tyler Haynes Commons /4 Room 308

11:00 a.m. - 12:00 p.m.	<b>Immigration Issues including Employment Regulations</b> Ms. Krittika Onsanit	Tyler Haynes Commons /4 Room 308
12:00 - 1:00 p.m.	<b>LUNCH</b>	Tyler Haynes Commons /4 Room 308
1:00 - 2:00 p.m.	<b>Health Insurance – What does it cover and how do I use it?</b> Ms. Krittika Onsanit	Tyler Haynes Commons /4 Room 308
2:00 - 3:00 p.m.	<b>Campus Tour</b>	Tyler Haynes Commons /4 Room 308
3:00 p.m.	<b>Van departs for Carytown</b>	Parking lot in front of Tyler Haynes Commons building/ 4
3:30 – 5:00 p.m.	<b>Shopping in Carytown</b>	
5:00 p.m.	<b>Van departs Carytown to return to campus</b>	
5:30-7:30 p.m.	<b>Dinner at Heilman Dining Center (Dhall)</b>	Heilman Dining Center/34
<b>Sunday, January 13, 2008</b>		
<b>TIME:</b> 9:30 - 10:00 a.m.	<b>EVENT:</b> <b>Breakfast</b>	<b>BUILDING/# on map:</b> Tyler Haynes Commons /4 Room 308
10:00 a.m. - 12:00 p.m.	<b>Honor Council Presentation &amp; Test</b> Honor Council Members	Tyler Haynes Commons /4 Room 308
12:00 p.m.	<b>LUNCH at Heilman Dining Center (Dhall)</b>	Heilman Dining Center/34

**Krittika Onsanit**, Director of International Student, Scholar & Internship Services in the Office of International Education, will be responsible for all aspects of orientation. From 9 a.m. to 5 p.m. Monday through Friday, please call 1 (804) 287-6499 or email [konsanit@richmond.edu](mailto:konsanit@richmond.edu) with any questions or concerns. The Office of International Education is located on the 1st floor of Puryear Hall (Building 3c on your campus map) if you wish to stop by. If you need to reach her immediately, please call her mobile phone at 1 (804) 304-8621. In case of an emergency, please call the campus police at 1 (804) 289-8911. If Krittika is not available and you need the assistance of a UR staff member, please contact **Jenney Stevens**, Administrative Assistant in the Office of International Education. From 9 a.m. to 5 p.m. Monday through Friday, please call 1 (804) 287-1849, email [jsteven2@richmond.edu](mailto:jsteven2@richmond.edu), or go to the Office of International Education on the 1<sup>st</sup> floor of Puryear Hall with any questions or concerns.

**Chris Cotten** is the Orientation Assistant who will be conducting airport pick-ups. Please contact him on his mobile phone at (703) 346-7169. He is located in the University Forest Apartments (UFA) 2103.

**INTERNATIONAL STUDENT ORIENTATION SESSION  
DESCRIPTIONS  
Spring 2008**

**Friday, January 11**

**Opportunities to Engage in American Society**

Learn about opportunities for volunteerism and civic engagement in American society. Presenters will talk about ways to integrate and learn about American culture through community service and programs and activities on campus.

**Staying Healthy - UR's Health Center and You**

Students will visit the Health Center and those who have an incomplete Health History Record will be dealt with at this time through screenings and immunizations at the Center. There will also be a brief presentation on the services and policies of the Health Center.

**Understanding the U.S. Educational System**

The Director of the Writing Center will make a brief presentation on faculty expectations of students and academic services that are available on campus to help students with writing skills.

**University Registrar**

The University System of credit hours and the grading scale will be defined. An explanation of the Privacy Act and its relations to student records, including the transcript, will also be explained. General questions regarding registration will also be answered.

**Saturday, January 12****Campus Police - Safety in the U.S. and at UR**

General safety tips to follow while at the University and in the U.S. will be given. Students will also be informed of U.S. laws and penalties regarding the consumption of alcohol and use of drugs. Students will also be given information on how to seek help when needed. Civil rights and legal responsibilities will also be examined.

**Immigration Issues - J-1 visa holders**

The J-1 exchange visitor's responsibilities will be explained. Regulations concerning the J-1 visa holder regarding reentry to the U.S., health insurance, employment and practical training will also be discussed.

**Health Insurance: What does it cover and how do I use it?**

Students will learn about how the health care system operates in the U.S. An insurance agent will also talk about how to use the insurance and will describe the health care benefits and limitations. Students are encouraged to ask questions.

**Sunday, January 13****Honor Council Presentation & Test**

To protect the academic integrity of student work, all students at the University must take an honor council test. All exchange students are required to take this exam during the international student orientation.