

**DUPONT FUND REQUEST**

**(This Form Must Be Submitted and Approved Prior To the Event)**

Name \_\_\_\_\_ Date \_\_\_\_\_ UR I.D. # \_\_\_\_\_

(Please Print)

Campus PO Box \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Address (if you live off campus) \_\_\_\_\_

Event \_\_\_\_\_ Date of event \_\_\_\_\_

Location \_\_\_\_\_ Cost of lowest priced ticket \$ \_\_\_\_\_

*I am applying to the duPont Fund to attend a cultural activity. I realize that I need to: (1) complete this form and submit it to the Student Activities Desk for approval; (2) purchase my ticket; (3) attend the event; and (4) bring the ticket stub to the Office of Student Activities to get my approved reimbursement form for the cost of the lowest priced ticket available. (This form may be downloaded from the Student Activities web site and returned via e-mail)*

*By completing this form, I understand that I have the opportunity to attend **a maximum of four (4) events per academic year\*** and these must be cultural events (i.e. symphony, theatre, dance, etc.). Tickets are non-transferable. I will not abuse this privilege nor will I condone the abuse of it by other University of Richmond students. **I must bring my ticket stub to the Office of Student Activities between 9:00 a.m. and 5:00 p.m., Monday – Friday, WITHIN 30 DAYS OF THE EVENT, in order to receive reimbursement.***

\* As long as funds are available

SIGNED \_\_\_\_\_

**- Office use only -**

Student on eligibility list: Yes \_\_\_\_\_ No \_\_\_\_\_ Event approved: Yes \_\_\_ No \_\_\_\_\_

Approved by: \_\_\_\_\_ Date \_\_\_\_\_

**DUPONT FUND REIMBURSEMENT**  
**CASHIER'S OFFICE**  
**BRUNET HALL**

THE ABOVE STUDENT IS APPROVED FOR CASH REIMBURSEMENT FROM THE DUPONT FUND OR FUNDS MAY BE APPLIED TO STUDENT'S SPIDER CARD.  
duPont Fund Account Index # 25075-7605

DATE \_\_\_\_\_ Amount: \$ \_\_\_\_\_

Approved for reimbursement by: \_\_\_\_\_  
Office of Student Activities, x8505

Check if funds are to be applied to Spider Card

Payment Received by: \_\_\_\_\_

**Attach Ticket  
Stub Here**